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FileMaker Pro 8 for Windows and Macintosh Jun 19 2021 Need to learn *FileMaker Pro* fast? Try a *Visual QuickStart Guide*! If you've recently upgraded to *FileMaker Pro 8*, teach yourself this powerful database software the quick and easy way! Using pictures rather than lengthy explanations, this *Visual QuickStart Guide* takes you from working with records and files to creating and designing databases, printing and networking with *FileMaker*, and Web publishing with *FileMaker* in no time. Step-by-step tasks show you how to use new features like PDF and Excel makers; fast match, fast send, layout alignment, email merge, and table import tools; and popular features like digital image management to organize digital photos with minimal effort and XML support to easily share and integrate data with other applications--even those not running *FileMaker*. This affordably priced, reference style book also includes a companion Web site with excerpts, tips, related links, and more. You'll be up and running in no time!

Photoshop Elements 5 for Windows Apr 17 2021 *Photoshop Elements* is geared for business users, students, educators, and home users who want professional-looking images for their print and Web projects, but don't want or need the advanced power of *Adobe Photoshop*. With *Photoshop Elements 5 for Windows: Visual QuickStart Guide*, readers can start reading from the beginning of the book to get a tour of the interface and start with image-editing basics, or they can look up specific tasks to learn just what they need to know. This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to show readers how to capture photos from traditional or digital cameras, reduce red eye, correct color, work with layers, erase backgrounds, create photo-illustrations and Web graphics, simulate painting and drawing techniques, apply artistic effects, and more. Newly updated to cover *Photoshop Elements 5*, it details the hottest new features: new advanced color and lighting controls, new customizable layouts, Flash-based web photo galleries, the new Flipbook feature, which lets you string together a series of still photos to create an eye-catching and fun flipbook, and the ability to download and edit photos directly from your mobile phone or handheld device. Both beginning and advanced users will find what they need here--in straightforward language and with readily accessible examples.

CorelDRAW 7 for Windows 95/NT Feb 02 2020 This text serves as a guide for creating multimedia presentations using the latest version of *Director*. It teaches all the of *Director's* core features and includes extended chapters on Lingo, Quicktime movies, and converting *Director* movies across platforms.

QuarkXPress 7 for Windows and Macintosh Dec 26 2021 This handy *Visual QuickStart Guide* offers the quickest way to begin working with *QuarkXPress 7*, including all the new graphic effects, Job Jackets, expanded output options, and other great workflow enhancements. In these pages, best-selling authors and veteran educators Elaine Weinmann and Peter Lourekas use task-based, step-by-step instruction and loads of visual aids to provide a solid base of skills in *QuarkXPress 7*. Progressing from the basics of planning and designing layouts, working with text, and creating and importing graphics to more advanced topics like exporting documents as Web pages, this indispensable reference covers it all.

InDesign CS5 for Macintosh and Windows Apr 05 2020 *Adobe InDesign CS5 for Macintosh and Windows: Visual QuickStart Guide* highlights the important new features, as well as covering the ones readers have relied on in previous versions of *InDesign*. Complete coverage of *InDesign CS5's* new features includes: tools for interactive documents, including the new animation panel; simplified object selection; multiple page sizes; track text changes; new layers panel, live captions; production enhancements, and print to digital capability. Using the task-based, visual approach that readers count on in the *Visual QuickStart Guides*, this volume introduces readers to all aspects of *InDesign CS5*. Users will learn how to create and automate documents, import and style text and objects, manage long documents, export files for a wide variety of purposes, and much more. Note from the publisher: FREE *Adobe InDesign CS5.5* updates are available for this title. Simply register your product at www.peachpit.com/register and you will receive the updates when they become available.

CorelDRAW 11 for Windows May 19 2021 *CorelDRAW 11 for Windows: Visual QuickStart Guide* offers step-by-step instructions covering all the basics of *CorelDRAW 11*, including all the newest features, page and document set-up, text special effects, object arrangement, symbols, clip art & bitmaps, and *CorelDRAW* components. Additional special topics include *CorelDRAW* and the Web, converting paragraph text to curves, and printing, preflighting, and creating PDF files. A must-have for all *CorelDRAW 11* users.

Photoshop Elements 9 for Windows Feb 25 2022 With *Photoshop Elements 9 for Windows: Visual QuickStart Guide*, readers can start with a tour of the interface and image-editing basics, or they can look up specific tasks to learn just what they need to know. This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to show readers how to capture and import photos, reduce red eye, enhance color, work with layers, and much more. Coverage includes a complete run-down of the new features including: Content-Aware Healing Brush, Photomerge Style Match, Layer Masks, Guided Edit Mode presets, and new basic and advanced design modes for customizing photo creations. Both beginning and intermediate users will find everything they need here--in straightforward language and with readily accessible examples.

Flash CS3 Professional for Windows and Macintosh Jul 29 2019 With *Adobe's* acquisition of *Macromedia*, millions of *Photoshop* users may be installing *Flash* for the first time and *Flash CS3 Professional for Windows and Macintosh: Visual QuickStart Guide* is there to show them what to do. From basic first steps, such as exploring the drawing tools, including *Flash CS3's* new Pen tool, to frame-by-frame animation, motion tweening, and shape tweening, this book serves as the beginner's guide to *Flash*. But it doesn't stop there: sections on interactivity, sound, and video have been fully updated to demonstrate best practices in *ActionScript 3.0*, as well as the latest in *Flash's* video technology.

Maya 8 for Windows and Macintosh Mar 17 2021 Adding sophisticated new tools that give modelers even more control over polygons, an already cool program just got even cooler. Here to take budding 3D artists from 0 to 60 fast in *Maya 8* is the eagerly anticipated update to everybody's favorite *Maya* tome: *Maya 8 for Windows and Macintosh: Visual QuickStart Guide*! In these pages, best-selling authors Morgan Robinson and Nathaniel Stein use a combination of task-based instruction and strong visual aids to take readers step by step through all of *Maya's* essentials: navigating the interface, modeling elementary and complex objects, unsurpassed character rigging and posing, mastering deformers, shaders, and renderers, and more. Both beginning users, who want a thorough introduction to the topic, and more advanced users, who are looking for a convenient reference, will find what they need here in straightforward language and through readily accessible examples, peppered with tons of timesaving tips and tricks.

Quicken 99 for Windows Jun 07 2020 Introduces the personal finance program, and covers setting up accounts, tracking categories, writing checks, using the calendar, balancing accounts, banking online, creating reports, and managing investments

Photoshop CS5 for Windows and Macintosh Dec 02 2019 This package (ISBN: 0132756331) contains: 1 access card for access to the *MyGraphicsLab* *Photoshop* course 1 copy of *Adobe Photoshop CS5: Visual QuickStart Guide* print text 1 copy of *Adobe Photoshop CS5: Visual QuickStart Guide e-Text Product Description* *MyGraphicsLab* is an exciting new learning solution that will challenge you with creative assignments that are fresh and applicable to today's design field. In order to use *MyGraphicsLab*, you will need a CourseID provided by your instructor; *MyGraphicsLab* is not a self-study product and does require you to be in an instructor-led course. Customers without a CourseID will not be able to use *MyGraphicsLab*. *MyGraphicsLab* includes: Premium-quality video tutorials: These videos show graphic design tools in action and provide an engaging multimedia experience with real-world examples and demonstrations. Fresh and innovative projects: The projects come with downloadable project files that reinforce core concepts and offer opportunity for creative hands-on experience. Pre- or post-test quizzes: Allow you to track your progress and see

where you may need extra attention. eText: When you purchase MyGraphicsLab with any of the companion texts, the entire eText version can be accessed in one easy click from the main eText page. You'll be able to easily navigate between MyGraphicsLab and the eText to read course assignments, bookmark relevant material, search for content, highlight text, take notes, and review for quizzes. Visit www.mygraphicslab.com for more information or go directly to www.coursecompass.com to purchase immediate access to MyGraphicsLab with your instructor's CourseID.

Microsoft Expression Web 2 for Windows Oct 04 2022 Microsoft Expression Web offers a powerful array of visual tools for creating great looking sites while fully supporting Web-based standards. Expression Web makes it easy for designers to quickly design cool sites with tools that feel familiar. Thanks to Expression Web's underlying standards, the files can then be passed to developers who can code the site in the development tools they prefer. This back and forth without designers having to touch the code unless they want to makes this a powerful program. In Expression Web 2, Microsoft has added support for PHP backed sites and made it easy to work with PHP. Other new features include: Silverlight support and new editing capabilities for Flash SWF and Windows Media files. In addition Expression Web 2 now provides ASP.NET AJAX server controls that enable users to quickly create web pages that include a rich user experience with responsive and familiar user interface (UI) elements.

Illustrator CS4 for Windows and Macintosh Sep 03 2022 Adobe Illustrator is the indispensable vector drawing tool used by digital artists around the world. Illustrator CS4 provides those artists with powerful drawing tools, unparalleled typographic controls, and much more. With a slew of new features and tighter-than-ever integration with the rest of Adobe Creative Suite 4's design, graphics, and publishing tools, Illustrator CS4 promises to make designers' lives a whole lot easier, especially if they have this task-based guide! Now revised and updated, and in 4 COLOR this book uses simple step-by-step instructions, loads of screen shots, and an array of time-saving tips and tricks, serving both as the quickest route to Illustrator CS4 mastery for new users, and a handy reference for more experienced designers. This edition of the Visual QuickStart Guide covers Illustrator CS4's newest features, including the much anticipated multi art board feature and much more.

CorelDraw 10 for Windows Oct 24 2021 Simple, step-by-step instructions provide fast-track learning solutions. This guide details the powerful new features included in CorelDRAW's latest version. Handy page tabs offer easy access to specific tasks.

Macromedia Dreamweaver 8 for Windows and Macintosh Jan 15 2021 Even if you've never used Macromedia Dreamweaver before, this Visual QuickStart Guide will have you up and running with Macromedia's popular Web authoring program in no time. In this completely updated edition of our best-selling guide to Macromedia Dreamweaver, leading technology authors Tom Negrino and Dori Smith use their trademark crystal-clear instructions and friendly prose to introduce you everything that's new in Dreamweaver 8. Filled with step-by-step, task-based instructions and loads of visual aids, this book explains how to use all of the program's visual layout tools, application development features, and code editing support to create stunning, accessible Web sites. Along the way, you'll find extensive coverage of all the program's new features: drag-and-drop integration of XML data feeds, improved CSS support, advanced style rendering toolbar, the industry's first integrated Web accessibility evaluation tool for Section 508 and WCAG 2 checkpoints, and more!

Pinnacle Studio 11 for Windows Apr 29 2022 Pinnacle Studio 11 is the latest version of the industry leading home video editing tool aimed at the Windows consumer market. In Pinnacle Studio 11 for Windows: Visual QuickStart Guide, veteran journalist and teacher Jan Ozer tackles Pinnacle Studio version 11 in classic and popular QuickStart style--with step-by-step instructions, plenty of illustrations, and straightforward language. Jan provides the skinny on all popular Studio 11 features like HD capture, editing and disc burning: Pinnacle Studio Plus edits native HDV or AVCHD footage and then authors HD DVD format discs that will play on the latest HD players; the new Scorefitter music generator which automatically generates soundtracks with 40 source tracks; new simplified web publishing features where users can now automatically post movies publicly on Yahoo! Videos and more.

MAC OS 9.1 Aug 29 2019 Showcases the newest features of the Mac operating system, covering installation, configuration, customization, and networking.

3DS Max 5 for Windows Jul 21 2021 Demonstrates the computer animation program's interface and navigation and display tools while explaining how to use MAX to model and transform objects, map surfaces, render images, and create full-fledged animations.

Microsoft Expression Blend 2 for Windows Jul 01 2022 This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to teach beginning and intermediate users how to create streamlined, innovative and just plain beautiful applications with Microsoft's new application development tool. Design expert and author Robert Reinhardt takes readers step-by-step through the features and tools, and shows them how they can use Microsoft Expression Blend to create engaging, cinematic user interfaces with a rich design environment that combines multiple media elements including vectors, pixel images, 3D content, video and audio, high quality text, and animation. Whether learning the application from start or looking for specific task-based answers, Microsoft Expression Blend for Windows: Visual QuickStart Guide, provides designers and application developers with exactly the information they need.

Photoshop Elements 2 Sep 22 2021 Shows how to use Photoshop Elements to retouch, repair, publish, and add effects to digital photographs and graphics by altering such factors as lighting, composition, and texture, and through editing, cropping, and filtering.

Microsoft Office XP for Windows Sep 10 2020 Showcases Office essentials while demonstrating Office XP's updated features and explaining how to customize the programs, create shortcuts, and integrate Microsoft applications.

Photoshop Elements 4 for Windows Feb 13 2021 Need to learn Photoshop Elements 4 fast? Try a Visual QuickStart! This best-selling reference's visual format and step-by-step, task-based instructions will have you up and running with Adobe's popular consumer image editing software in no time. In this completely updated edition of our best-selling guide to Adobe Elements, leading graphic designer and Photoshop expert Craig Hoeschen uses crystal-clear instructions and friendly prose to introduce you to everything that's new in Adobe Photoshop Elements 4. Filled with step-by-step, task-based instructions and loads of visual aids, this book explains how to capture photos from traditional or digital cameras, reduce red eye, correct color, work with layers, erase backgrounds, create photo-illustrations and Web graphics, simulate painting and drawing techniques, apply artistic effects, and more. Along the way, you'll find extensive coverage of all the program's new features: the Magic Selection Brush, which offers a quick way to make accurate selections in your photos; Magic Extractor, which lets you select an image and instantly remove the background; Auto Red Eye and Auto Skin tone tools; cool slideshow effects (text, graphics, narration, pans and zooms, and more); online sharing service; and more! This book is for Windows users only.

Photoshop Elements 7 for Windows Mar 29 2022 Photoshop Elements is geared for business users, students, educators, and home users who want professional-looking images for their print and Web projects, but don't want or need the advanced power of Adobe Photoshop. With Photoshop Elements 7 for Windows: Visual QuickStart Guide, readers can start with a tour of the interface and image-editing basics, or they can look up specific tasks to learn just what they need to know. This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to show readers how to capture and import photos, reduce red eye, enhance color, work with layers, and much more. New features coverage includes: applying direct effects with the Adobe Smart Brush, softening surfaces and keeping edges crisp with a new filter, and finding photos easily with keywords. Both beginning and intermediate users will find everything they need here--in straightforward language and with readily accessible examples.

QuarkXPress 4 for Windows Nov 24 2021 Introduces the desktop publishing program, covering startup, text input, formats, typography, graphics, and color

Pinnacle Studio 10 for Windows Jun 27 2019 Pinnacle Studio 10 is the latest version of the industry leading home video editing tool aimed at the Windows consumer market. In Pinnacle Studio 10 for Windows: Visual QuickStart Guide, veteran journalist and teacher Jan Ozer tackles Pinnacle Studio version 10 in classic and popular QuickStart style--with step-by-step instructions, plenty of illustrations, and straightforward language. Jan provides the skinny on all popular Studio 10 features like built-in DVD authoring with motion menus and custom navigation; Pan and Zoom, enabling users to quickly create engaging video slideshows from digital photos; SmartMovie II, a tool that let's you create home movies in minutes; dual monitor display; key framing special effects in real-time; and the Instant DVD Recorder. He also covers key Pinnacle Studio Plus 10 features including picture in picture (PIP); Chroma Key effects (green screen); and full HD editing, particularly creating HD slide shows from digital photos.

Microsoft Office 2013 for Windows May 31 2022 Microsoft Office 2013 for Windows: Visual QuickStart Guide, written by best-selling author Steve Schwartz, has been extensively rewritten to cover the core Office applications' Word, Excel, PowerPoint, and Outlook. The visual, four-color guide will explore the new Office interface and discuss using Microsoft's cloud services with the Office applications to share and edit documents. The book will

offer in-depth coverage of Office's new features including Word's new reviewing and layout tools, Excel's new quick analysis tool, PowerPoint's improved collaboration tools, and Outlook's better handling of email and schedule. Includes eBook and Video Access In addition to concise, step-by-step explanations of core tools and tasks, with plenty of helpful screen shots to keep you on track as you work, *Microsoft Office 2013 for Windows: Visual QuickStart Guide* includes an hour-long HD video and eBook. In addition to reading about how to use the tool, you can watch it in action. You can also download digital versions of this book to load on the mobile device of your choice so that you can continue learning whenever and wherever you are. We provide you with EPUB, PDF, and MOBI eBook formats to ensure that you get the experience that best suits your viewing needs.

Photoshop Elements 8 for Windows Jan 27 2012 With Photoshop Elements 8 for Windows: Visual QuickStart Guide, readers can start with a tour of the interface and image-editing basics, or they can look up specific tasks to learn just what they need to know. This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to show readers how to capture and import photos, reduce red eye, enhance color, work with layers, and much more. Coverage includes: applying direct effects with the Adobe Smart Brush, softening surfaces and keeping edges crisp with a new filter, and finding photos easily with keywords. Both beginning and intermediate users will find everything they need here—in straightforward language and with readily accessible examples.

HotDog Pro for Windows Dec 14 2020 Step-by-step instructions guide readers through the basics of creating a simple Web page with just some text and a few graphics. Once they are up and running, the book moves on to more advanced topics, such as working on several sites, adding Java applets, ActiveX controls, and multimedia bells and whistles.

Dreamweaver CS6 Jan 03 2020 With the release of Adobe Creative Suite CS6, Dreamweaver solidifies its role as the de facto tool of choice for anyone designing for the Web. Adobe Dreamweaver CS6: Visual QuickStart Guide uses a combination of task-based instruction and strong visuals to teach beginning and intermediate users how to create, design, and publish powerful, innovative Web sites with Dreamweaver. Leading technology authors Tom Negrino and Dori Smith take you step-by-step through the new features in Adobe Dreamweaver CS6, with completely revised sections on critical tools like styling pages with CSS and adding user interactivity with JavaScript dynamic elements. You'll also learn to take advantage of Dreamweaver's new ability to simultaneously design sites for a variety of screen sizes, including desktops, tablets, and mobile phones. If you're new to Dreamweaver and web design, you'll learn to create your first Web site, add text, style and lay out page content, manage styles, work with links, incorporate images, media, tables, forms, design site navigation, and so much more. If you're an experienced user, you'll find this a convenient reference to the new features of Dreamweaver CS6.

Macromedia Flash 8 for Windows and Macintosh Oct 31 2019 An improved script editor (with a visual interface), a revamped library interface, a new Undo feature, powerful run-time effects, breakthrough motion-graphics capabilities—these are just a few of the reasons Web designers are raving about the newest version of their favorite Web tool, Macromedia Flash 8. Whether you're a beginning user looking for a good introduction to the topic or a veteran user seeking a convenient update reference, you'll find what you need in this task-based guide. Using simple step-by-step instructions, straightforward language, loads of screen shots, and a plethora of readily accessible examples, author Katherine Ulrich shows you how to create engaging interactive content for the Web with Flash Basic 8 and Flash Professional 8. From basic vector graphics to animation with motion tweening and beyond, this inexpensive, easy-to-use guide promises to get you up to speed fast on the most important application in your design toolbox—Macromedia Flash 8.

Adobe Encore DVD for Windows Sep 30 2019 The fastest, easiest way to learn Adobe's new DVD authoring application, Adobe Encore DVD. Adobe Encore DVD for Windows: Visual QuickStart Guide is loaded with tips and techniques gleaned from author Steve Tomich and amply illustrated with hundreds of screenshots to reflect Adobe Encore DVD features. This incisive text, crystal clear screen shots, and step-by-step instructions allow you to get up and running fast with Adobe Encore DVD. This new guide to Adobe's new DVD authoring software, Adobe Encore DVD: Visual QuickStart Guide uses a combination of task-based instruction and strong visuals to teach beginning and intermediate users how to live up their DVDs. Readers learn how to use this fully integrated software to create multi-language DVDs with advanced features such as interactive menus, multiple audio tracks, and subtitle tracks. The author takes readers step-by-step through all of Adobe Encore DVD essentials.

InDesign CC Aug 10 2020 A guide to the desktop publishing and page layout program discusses basic text, tabs and tables, placing graphics, applying and managing color, creating an interactive document, and working with other Adobe programs.

Microsoft Windows 7 Nov 05 2012 This concise guide covers every edition of Windows 7 in Visual QuickStart style, with plenty of screenshots, numbered steps, tips, and sidebars. You'll learn how to use new and updated features, including the redesigned taskbar; jump lists; libraries; federated search; desktop gadgets; window-management shortcuts; and the improved versions of Internet Explorer, Mail, Messenger, Photo Gallery, Movie Maker, and Media Player. You'll also find information on setup; installation; upgrading from other Windows versions; troubleshooting; hardware; and organizing your documents, music, photos, and videos. Laptop and mobile users will learn how to connect from the road, jump onto a public wireless network, and conserve battery power. Author Chris Fehily also walks you through setting up a network or homegroup, connecting to the internet, configuring routers and firewalls, and hooking up printers and other devices. You'll learn how to use security features to protect your PC and network and share files while keeping personal stuff private.

Adobe Acrobat 9 for Windows and Macintosh Jul 09 2020 Adobe Acrobat 9 for Windows and Macintosh: Visual QuickStart Guide walks readers through tasks that are enhanced by numerous screenshots to teach beginning and intermediate users how to take advantage of the productive power of Adobe Acrobat. Author John Deubert takes readers through all of the basic Acrobat 9 features, from the basic tools used to create PDF documents and the newly enhanced review functionality, to the advanced tools that create digital signatures, interactive forms, and PDF Portfolios. Beginning users will find a thorough introduction to this indispensable application, and Acrobat power users will enjoy a convenient reference guide that relies on straightforward language, clear steps, and practical tips to explore Acrobat's many capabilities. Visual QuickStart Guide—the quick and easy way to learn! • Easy visual approach uses pictures to guide you through Acrobat and show you what to do. • Concise steps and explanations let you get up and running in no time. • Page for page, the best content and value around. • John Deubert is a longtime consultant and instructor in Acrobat and PDF, having worked with both since the mid-nineties. He has extensive experience in PostScript and JavaScript and is the author of Adobe Acrobat 8 for Windows and Macintosh: Visual QuickStart Guide, and two books from Adobe Press: Creating Adobe Acrobat Forms and Extending Acrobat Forms with JavaScript.

Microsoft Surface Oct 12 2020 This Visual QuickStart Guide will help you get up and running with the Surface, Microsoft's very-own entry into the tablet market. This guide walks you through how to get the most from the Surface, using four-color images and step-by-step instruction. You'll learn how to tap and swipe, search, find the best Metro apps, read books, watch movies, listen to songs, and use Office. Along the way, you'll pick up indispensable tips for getting the most out of your tablet.

Photoshop Elements 6 for Windows Aug 22 2011 Photoshop Elements is geared for business users, students, educators, and home users who want professional-looking images for their print and Web projects, but don't want or need the advanced power of Adobe Photoshop. With Photoshop Elements 6 for Windows: Visual QuickStart Guide, readers can start reading from the beginning of the book to get a tour of the interface and start with image-editing basics, or they can look up specific tasks to learn just what they need to know. This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to show readers how to capture photos, reduce red eye, correct color, work with layers, and much more. Updated to cover Photoshop Elements 6 and its new features including the refined compositing capabilities that allow for seamless panoramas and stitching together the perfect group photo. Both beginning and intermediate users will find what they need here—in straightforward language and with readily accessible examples.

Illustrator CS5 for Windows and Macintosh Mar 05 2020 This fully updated edition for Illustrator CS5 covers the essential skills for Illustrator artists, such as drawing geometric and freehand objects; color management; using multiple artboards; applying colors, patterns, and gradients; creating and using brushes; transforming, reshaping, and combining objects; creating and styling type; applying graphic styles and transparency; using the Pen tool; using the live color, paint, trace, and effects features; using symbols; and output. The new and updated Illustrator CS5 features are clearly marked with bright red stars in both the table of contents and main text. Among the many new CS5 features covered in this volume are bristle brushes, drawing modes, arrows, Width tool, Shape Builder tool, and Mini Bridge. Enhancements to such features as path joining, artboards, pixel-perfect drawing, and Art brushes are also covered. Readers can follow the steps in a tutorial fashion, or use the book as a reference guide to individual program features.

Many of the key illustrations used in the book are available via Web download for practice.

Dreamweaver 4 for Windows and Macintosh Aug 02 2022 Showcases the Web authoring program's updated features while demonstrating the tools, palettes, and site management properties of Dreamweaver 4.

Photoshop Elements 10 for Windows and Mac OS X May 07 2020 Whether you're an Elements newbie or an experienced veteran, this book will teach you all you need to know--from adjustments to bring out the best in your photos, editing in five easy steps, and repairing color and lighting, to working with raw files--and much more! The chapter structure has been completely revamped, with more emphasis on the features that users request to get up and running quickly. This includes a new introductory chapter on editing in five easy steps and more comprehensive coverage on handling Camera Raw images from DSLR shooters. This fully updated edition includes: concise, step-by-step instructions; hundreds of carefully edited full color photographs; screen captures of program features; supplemental tips and sidebars; and a thorough table of contents and index. This guide for both Windows and Mac OS X follows the integration of the Elements 10 software with parallel features for both platforms.

Microsoft Office PowerPoint 2007 for Windows Nov 12 2020 Microsoft PowerPoint is nearly ubiquitous in today's world--from business to schools to clubs to organizations, PowerPoint presentations are everywhere you turn. To get up and running quickly and to learn to create the best-looking presentations--the ones that stand out in terms of content and visual appeal--readers need Microsoft Office PowerPoint 2007 for Windows: Visual QuickStart Guide. PowerPoint presenter extraordinaire Tom Negrino steps readers through the redesigned user interface and highlights the tools readers will use as they create their presentations. Trusted teacher Tom Negrino gives step-by-step instruction on using all the new features in PowerPoint 2007, such as using the dynamic SmartArt Diagrams, custom layouts, applying attractive new themes (change them in just one click!), and how to manipulate and work with your text, tables, charts, and other presentation elements in much richer ways than ever before. Readers learn about writing their presentation, gathering images and sound files, choosing a design, working with text, and adding graphics and slide effects and transitions. In the end, users will have a professional-looking and visually appealing presentation they can use anywhere! As with all Visual QuickStart Guide books, clear, concise instructions and lots of visual aids make learning easy and painless.

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